

Hoosic Valley Central School

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January 2019

Dear Grades 9-12 Students, Parents and Guardians:

I hope that you had a healthy and happy holiday season! As we near the end of the first semester, I would like to communicate the January testing schedule and other important information.

Test Schedule

Please note that this schedule includes local midterm and final exams, Regents exams and January Academy scheduled during the week of **Tuesday, January 22nd through Friday, January 25th**. The schedule is included separately with this communication. The bus schedule is also posted at the top of the exam schedule. Please note that some classes will have midterm exams in class prior to Monday, January 21st. The dates of these exams will be communicated by the classroom teacher.

Make-up period -- Wednesday, January 23rd and Thursday, January 24th are also designated as makeup days for missed or conflict exams. *Students scheduled for makeup or conflict exams will receive direct communication from either the classroom teacher or the testing coordinator.*

Test Security

For test security, students are not permitted to have backpacks, bags or personal items at their desk. Students will be required to put personal items in a designated location in the testing room. Therefore, it is suggested that students not bring any valuables on these days. Students will not be permitted to go to their lockers. *Please be advised that the school is not responsible for any lost or damaged items.* Students are expected to comply with all testing procedures and direction of proctors.

Electronic devices

Cell phones and other electronic devices are also not permitted (including Apple/Android or other watches with texting capabilities). If a student brings his/her cell phone or smartwatch to the testing site, he/she will be required to turn off the cell phone and leave it in a box on the teacher's desk labeled with his/her name. Other electronic devices including smartwatches will also be collected using the same procedure. Students may pick up cell phones and devices at the time of exit from the testing site. *Please be advised that the school is not responsible for any lost or damaged items. If you are concerned about the safety of the cell phone or other devices, please have your child leave the device/watch at home during the testing period. Please encourage your student to leave non-essential electronic devices at home.*

Please be informed that Hoosic Valley Jr/Sr High School follows the NYS testing policy regarding electronic devices including smartwatches for all local exams as well as state exams. Students found to be in possession of an electronic device during the exam may have his/her exam invalidated.

January Academy

Students who are projected to fail one or more courses for Quarter 2 or are failing a course year to date will be required to attend school when not scheduled for testing to complete required/incomplete work. If a student is required to attend the January Academy, he/she will be notified by a School Counselor.

Two hour delays and Snow days

In the event that Hoosic Valley has a two-hour delay, please send your child to school at the delayed hour if he/she has a morning 10:00 am exam or is scheduled for the January Academy. The local mid year exams will be administered and transportation will be provided at 12:05 p.m. following the administration of morning exams. Afternoon exams and January Academy will run as regularly scheduled at 12:25. ***In the event of a snow day***, local midterm and final exams will be rescheduled for Monday, January 28th. In the event of school being cancelled or delayed, the district webpage will include updated testing information including the rescheduling of missed local and Regents exams.

VOTEC

- ***Tuesday through Thursday:***
The Rensselaer Educational Center (VOTEC) will be open Tuesday through Thursday. VOTEC students who have a scheduled exam are expected to sit for their scheduled exam or make arrangements for a makeup on Thursday.
- ***Friday:***
There is no VOTEC on Friday, January 25th due to a Professional Development Day @ The Rensselaer Educational Center.

Students other than VOTEC

For all other students, only those who have a scheduled exam or are scheduled for January Academy are expected to be on campus during testing week. The cafeteria will be offering an abbreviated lunch selection for the students prior to the afternoon testing session each day.

Reminder, there is no school on Monday, January 21st in honor of Martin Luther King. On Friday, January 25th only those students taking a Regents exam will be allowed on campus.

If you have any questions regarding the testing schedule, please contact the High School Main Office at 753-4432 ext. #2506 or your child's Guidance Counselor at 753-4432 ext. #2507.

Thank you and have a wonderful 2019!

Sincerely,



Julie A. Adams
7-12 Principal